



Polish Section of the International Association for Philosophy of Law and Social Philosophy (IVR) // Archiwum Filozofii Prawa i Filozofii Społecznej  
ivr.org.pl // archiwum.ivr.org.pl // ivrpolska@gmail.com

---

## INFORMATION ON THE PROCESSING OF PERSONAL DATA

In order to comply with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred to as: **"GDPR"**, we hereby present information regarding the processing of your personal data.

- 1.** The **Administrator of Personal Data** is the **Association for Philosophy of Law and Social Philosophy – the Polish Section IVR** based in Łódź (90-232) at Kopcińskiego 8/12, entered to register of associations, other social and professional organisations, foundations and public healthcare entities maintained by District Court in Łódź under KRS number: 0000281799, NIP number: 7251950240, hereinafter referred to as: **"Association"**.

Current postal address of the Association is: Katedra Teorii i Filozofii Prawa, Wydział Prawa i Administracji Uniwersytetu Wrocławskiego, ul. Uniwersytecka 22/26, 50-145 Wrocław, room 512, building A, e-mail address: [ivrpolska@gmail.com](mailto:ivrpolska@gmail.com).

The Association is also a publisher of scientific journal *Archiwum Filozofii Prawa i Filozofii Społecznej*, hereinafter referred to as: **"Archiwum"**.

- 2.** Any questions, requests or complaints concerning processing of personal data by the Association, should be referred to the e-mail address: [ivrpolska@gmail.com](mailto:ivrpolska@gmail.com) or – in matters directly related to the publishing process – to the e-mail address: [archiwum@ivr.org.pl](mailto:archiwum@ivr.org.pl).
- 3.** Your personal data can be processed for following purposes:
  - (1) with regard to the Authors who are in the process of reviewing their paper for the purpose of its publication in Archiwum or who already underwent said process, with regard to Editors of theme issues and with regard to Reviewers – for purposes of conducting and documenting the reviewing, editorial and publishing procedures, including implementation of the publishing contracts, and also for purposes of the program *"Wsparcie dla czasopism"* (*"Support for journals"*),
  - (2) with regard to the foreign Reviewers – additionally for purposes of the fee provided by the program *"Wsparcie dla czasopism"* (*"Support for journals"*), for purposes related to said program and for purposes resulting from applicable taxation regulations,
  - (3) with regard to the users of Archiwum's website, available online: <http://archiwum.ivr.org.pl/pl/> - for purposes of statistical research.
- 4.** According to the principle of "data minimisation", mentioned in Article 5(1) of GDPR, Association makes sure that your personal data be adequate, relevant, limited and necessary for all and only abovementioned purposes.
- 5.** Personal data administered by the Administrator of Personal Data consists only of data provided by the data subjects.
- 6.** The basis for the processing are:
  - (1) explicitly made authorisation to process your personal data,

- (2) cases where processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract,
  - (3) cases where processing is necessary to comply with legal obligations of the Association,
  - (4) Association's legitimate interest.
- 7.** Providing the Association with your personal data is entirely voluntary, even though in certain cases it is also necessary for conclusion and settlement of the agreement. In case in which personal data will not be provided the agreement will not be concluded nor settled, in particular remuneration resulting from the agreement will not be possible. Furthermore, providing the data necessary for issuing a receipt or an invoice is a statutory requirement due to tax law, including purposes of documenting of payment and issuing relevant tax forms. In other respects personal data submission is voluntary, is not statutorily or contractually required and is not a condition for conclusion of the agreement. It the basis of personal data processing is your consent – withdrawal of consent is possible at any moment, yet without the effect on legal compliance of data processing's previously conducted.
  - 8.** Recipients of personal data of persons mentioned in point 3.(1) of this Information can be: President of the Presidium, members of the editorial board of the Archiwum and Treasurer of the Association, as well as other persons, who were thus authorised by the President of the Presidium. Furthermore, personal data necessary for purposes of publishing procedures can be provided to the persons responsible for conducting and documenting reviewing, editorial and publishing procedures of Archiwum, if they acquired authorisation in this respect, and to the publisher of Archiwum – Wolters Kluwer Polska Sp. z o.o. based in Warszawa. Personal data necessary for the evaluation of quality of reviewing, editorial and publishing procedures can be provided to the entities which maintain repositories and databases of scientific texts.
  - 9.** Recipients of personal data of persons mentioned in point 3.(2) of this Information can be: President of the Presidium, members of the editorial board of the Archiwum and Treasurer of the Association, as well as other persons, who were thus authorised by the President of the Presidium. For purposes of the program "Wsparcie dla czasopism" necessary personal data can be provided to the entities who overview said program, in particular to the Minister for Science and Higher Education and persons authorised by the Mnister. In case of personal data necessary for bookkeeping purposes, said personal data can be also provided to the bookkeeping company. In cases provided for by the law necessary personal data will be provided to the tax authorities and – on their request – other state authorities.
  - 10.** The Association processes your personal data for time necessary for purposes described in point 3 of this Information, which means:
    - (1) that personal data necessary for documenting and evaluation of reviewing, editorial and publishing procedures will be processed for period of 10 years counted from: (i) date of paper's publication in the Archiwum, or (ii) moment of conclusion of reviewing procedure, or (iii) concluding the role of an Editor of theme issue or (iv) of a Reviewer,
    - (2) that personal data necessary for tax law purposes will be processed for statutorily required period, but not for a time shorter than 5 years counted from the end of relevant fiscal year,
    - (3) that personal data necessary for the fulfillmentof the program "Wsparcie dla czasopism" will be processed for period necessary for program's audit.
  - 11.** Personal data can be nevertheless processed for period longer than was described in abovementioned cases, but only in regards to legal obligations or legal rights ensuing for the Administrator of Personal Data.
  - 12.** Archiwum's website is based on Wordpress coding, which can use cookie files and internally save server logs, such as, for example, IP numbers. More information about the cookie files in: Regulations of Cookie Files.

- 13.** No personal data will ever be provided to the third parties without explicit consent of data subjects.
- 14.** Your personal data are not used as a part of any automated decision-making algorithms, including profiling done by the Association.
- 15.** Because of Association's usage of services of Google LLC (among other services: Google account and a Gmail.com e-mail account), your personal data can be provided to the United States of America (USA), in connection with their storage on servers based in this country. Nevertheless, Google is a participant of the Privacy Shield program, and through that it guarantees appropriate level of protection of personal data as required by European law (GDPR).
- 16.** Except for the abovementioned case, your personal data are not provided to any third country (outside of European Economic Area) or to any international organisation as defined by GDPR. In case in which your personal data would to be provided to the third country – you will be informed of that beforehand, and Association – as the Administrator of Personal Data – will use means of protection described in Chapter V of GDPR.
- 17.** According to the regulations of GDPR each person whose personal data are processed by the Association has right: to be informed about the personal data processing, to access the personal data, to transmit them, to obtain their copy, to amend them, to "be forgotten" (i.e. to request them to be removed), to restrict their processing and to object to their processing, including profiling. In case of infringement of your legal rights you are entitled to bring a complaint to the supervisory authority (PUODO).
- 18.** If you would like to make use of abovementioned legal rights, please send a message to one of these e-mail addresses: [ivrpolska@gmail.com](mailto:ivrpolska@gmail.com) or [archiwum@ivr.org.pl](mailto:archiwum@ivr.org.pl).

We respect your legal rights as subjects of personal data processing and we guarantee privacy of any and all personal data provided by you to the Association. We ensure of enforceability of any of your legal rights, furthermore we guarantee to provide all safety measures to guard your personal data which are necessary and required by law. Your personal data are processed with utmost care and are sufficiently protected from access by unauthorized persons, and persons authorised to procession of personal data were all adequately informed and trained in ways of their protection.

*as of: 1<sup>st</sup> October 2019*

dr hab. Przemysław Kaczmarek  
President of the Presidium of Association for Philosophy of Law  
and Social Philosophy– the Polish Section IVR